

Name \_\_\_\_\_

## Guidelines for Writing a Book Report

Write your book report in paragraph form. Use complete sentences, correct spelling, correct punctuation, and correct capitalization. Your book report should be neatly handwritten or typed. Include the following in your book report.

- Begin with an introduction. This lets others know what your book report will be about. First, write the title of the book (underline it!) and the author's name. Next, tell whether the book is fiction or non-fiction. You can also tell the genre of the book (science fiction, mystery, adventure, biography, etc.).
- Describe the setting. This is where and when the story takes place. It might be in a building, outside, or in an imaginary place. The time might be now or a long time ago. Write about where and when the story takes place.
- Describe the main character(s). Most stories have a main character and one or two others who are important. Choose 1 or 2 important characters from this book and describe them. Write about what they look like, what they like to do, and how they act—silly, honest, smart. Describe some things that make the character(s) special.
- Write a summary (the important ideas) of the plot. The plot tells what happens to the main character(s). Usually there is a problem to solve. Explain what happens in the beginning, the middle, and the end. Explain the main problem the characters must solve and how they do it.
- End with a conclusion. This is where you give your opinion of the story. Write a few sentences telling whether you liked the book and the reason(s) why. Also tell about what you learned. Be specific.
- Your book report should be at least 4 paragraphs. You do not need to write the introduction in paragraph form.

**This format should be used from January to June.**